



Illinois Leadership® Center

# Leadership Certificate Program Cohort Lead Training!

**Spring 2021**

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- Intro & Icebreaker
- Leadership Certificate Requirements
- Cohort Lead Responsibilities
- Cohort Kickoff Overview
- Wrap-up Activities
- Pluses and Deltas

## Clair Bryan

Assistant  
Director

## Amari Simpson

Graduate  
Assistant

## Lauren Noisette

Certificate  
Specialist

## Albert Rios

Certificate  
Specialist

## Ananya George

Certificate  
Specialist



What are your 2021  
New Years resolutions?

Or what is something good that happened to you over Winter Break?

# Program Pathway



# Cohort Lead Responsibilities

What is a Mentor?



## Standard Definition

- Mentoring:
  - A person who helps another individual to address the major transitions or thresholds that the individual is facing and to deal with them in a developmental way (Megginson, 1994).

## My Definition

- Mentoring:
  - A person who makes a positive impact on someone else's life and aids them in developing as a leader and person. (Albert, 2021).

<b>Monthly Meetings</b>	<ul style="list-style-type: none"><li>• <b>Meet with Cohort (Kickoff, Midsemester, &amp; End of Semester)</b></li><li>• <b>Meet with other Cohort Leads 2X</b></li></ul>
Once per semester	<ul style="list-style-type: none"><li>• <b>1:1 Meeting with Cohort Participants</b></li><li>• <b>1:1 Meeting with Albert</b></li></ul>



## Cohort Lead Responsibilities!

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# How to be a successful Lead

Thoughts?

### Tips to Remember

- Take some time to get to know students.
- Talking about life outside of the certificate makes things more comfortable, and makes you more approachable
  - Have students sign up for required workshops during your meetings to ensure sign ups
  - Keep track of student progress and send out necessary emails, not mass ones
- Be patient
  - After 3 attempts of communicating, inform Leadership Certificate Email Account (directed to Graf intern) of student inactivity
- HAVE FUN!

### Tips to Remember

- Make a group chat outside of email.
  - We are constantly getting reminders through email, leading to emails being over looked.
- Participate in weekly bonus points, keep that line of communication
- Provide your knowledge and resources to them
  - They are open to learn and gain from having you as their mentor.
  - You most likely have a completely different set of experiences
- Follow up with them regarding anything

# Responsibilities – Best Practices

<b>Listen</b>	<b>Ask Open-ended Questions</b>	<b>Share Your Experiences</b>
<b>Create a Safe Space</b>	<b>Foster Skill-Building</b>	<b>Refer and Network</b>
<b>Be One of Many Influences</b>	<b>Ask for Help!</b>	<b>Have Fun!</b>

## Cohort Lead Resources!

New! Google Drive  
with all necessary slides and agendas  
The place to upload any documents!

**Cohort Kickoff!**

**Monday, February 8th, 7-8:30 PM,**

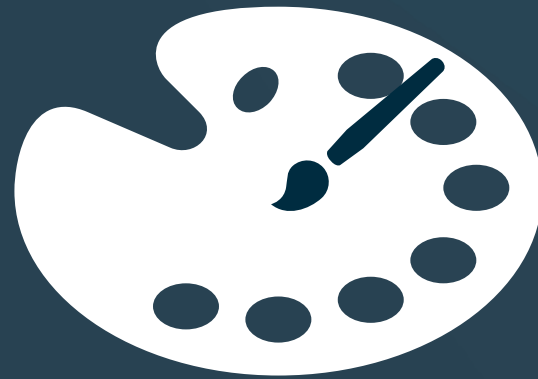
**ILC Zoom**

**Meet Cohort, Team-Building Activities,  
and Envision Semester!**

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# Pictionary





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